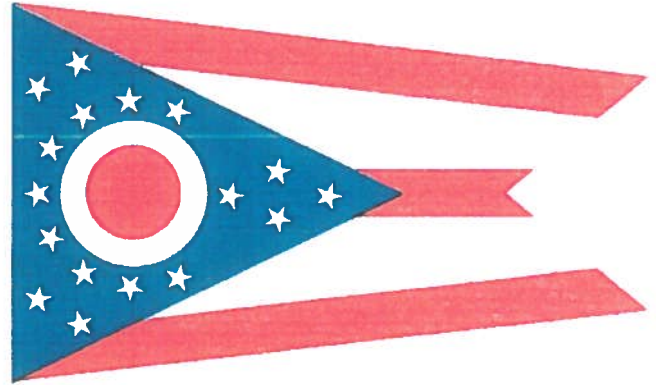
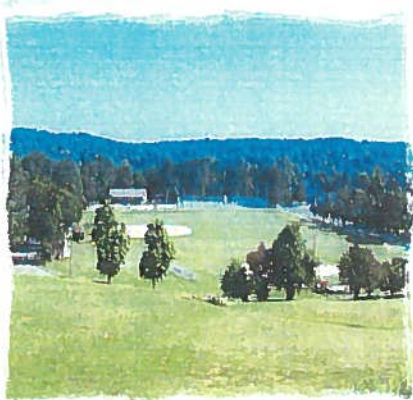


2017 Annual Report



VILLAGE OF EAST PALESTINE



Manager: Peter J. Monteleone

Finance Director: Traci Thompson Police Chief: James Brown III

Fire Chief: Josh Brown Water/Waste Water: John Jurjancic

Administrative Assistant/Council Clerk: Misti Martin

Street, Park and Cemetery Dept: Steve Baird

Law Director: Dave Powers

2017 Annual Report

Village Manager: Peter Monteleone I

The Village of East Palestine is committed to preserving the present services and programs while investing in our future through prudent budgeting and infrastructure development. This years Annual Report highlights many of the outstanding programs, services and facilities available to residents and illustrates why our community is such a great place to live!

This report includes updates on some of the Villages major goals and priorities for the fiscal year (FY) 2017 that were accomplished. During (FY) 2017, the Village focused on maintaining our vibrant and unique community while investing in our future. The challenges presented by the slowly improving economy required prudent fiscal planning and the strategic implementation of programs and services in order to address the impact of sluggish economic growth. We are working hard at being prepared for the future so that we can capitalize to the fullest extent on all benefits available for our community.

We have had many accomplishments in 2017. Again this year we put much emphasis on our roads by paving \$267,363.12 worth of roads from the road levy plus we had N. Market Street and E. Taggart Street paved by ODOT. Also we invested road levy money into the repairs of several alleys and streets including crack filling. We also did several chip and seal roads through the County Chip and Seal Program. We had the retirement of Police Chief Kevin Dickey and hired the new Police Chief James Brown III. We have been moving forward with two major projects with the Water/Waste Water Dept. We have continued to work on the improvements at the park with the applications and approval for the tennis courts and the pavilions. We have continued to work on vehicle and equipment replacement program for several departments. These are just some of the accomplishments made in 2017. I hope this report is informative of the year.

Inside this issue:

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Fire Dept.	31-34



East Palestine, Ohio

Village





Dov

Motto(s): "Where You Want To Be"

Location of East Palestine, Ohio

Location of East Palestine in Columbiana County

Coordinates:  [40°50′7″N 80°32′31″W](#) / [40.83528°N 80.54194°W](#) / [40.83528; -80.54194](#)Coordinates:  [40°50′7″N 80°32′31″W](#) / [40.83528°N 80.54194°W](#) / [40.83528; -80.54194](#)

<u>Country</u>	United States
<u>State</u>	<u>Ohio</u>
<u>County</u>	<u>Columbiana</u>

Government

- **Type** Charter
- **Mayor** Margo Zuch
- **Village Manager** Peter Monteleone

Area^[1]

• Total	3.15 sq mi (8.16 km ²)
• Land	3.15 sq mi (8.16 km ²)
• Water	0 sq mi (0 km ²)
Elevation ^[2]	1,001 ft (305 m)

Population (²⁰¹⁰)

- **Total** 4,721
- **Estimate (2016^[3])** 4,533
- **Density** 1,498.7/sq mi (578.7/km²)

Time zone Eastern (EST) (UTC-5)

- **Summer (DST)** EDT (UTC-4)

ZIP code 44413

Area code(s) 330 Exchange: 426

FIPS code 39-23940^[4]

GNIS feature ID 1064586^[2]

Website <http://www.eastpalestine-oh.gov/>

East Palestine (/ˈpæləˈstin/ *PAL-ə-STEEN*) is a village in eastern Columbiana County, Ohio, United States. The population was 4,721 at the 2010 census. It is located on the Ohio-Pennsylvania border. East Palestine is located in the Salem, OH Micropolitan Statistical Area, as well as the southern regions of the greater Mahoning Valley.

GRANTS 2017

We are continuing to move forward with our second Safe Routes to School Grant. In 2015 we completed the first S.R.T.S. Grant on West Street all the way to the park. We have another \$341,000.00 of grant money to apply to the second phase of this project. These funds will be 80% S.T.R.S. and 20% T.R.C.; so in a nutshell 100% federally funded. And the funds are available for all phases of project development.

This second phase includes new sidewalks on Thomas St. North Walnut St., East St. and South St. Also pedestrian Signal installation on two locations on Market St.. Also sidewalk reconstruction on Grant St. and East St. with curb bulb installation at six locations. Construction for this project will be targeted for 2018.

We applied for and was awarded grant from the Ohio Department of Natural Resources through the Land & Water Conservation Fund program in the amount of \$50,000.00 for a match to \$41,000.000 donation to the village from the Nash Foundation plus \$9,000.000 from the East Palestine School. The project was a complete renovation of the tennis courts at our park. The total coast of the project came to \$112,000.000 leaving only \$12,000. to be paid by the village. This project is to be completed by Vasco Sports Contractor in the summer of 2018.

We also applied for and was awarded another grant from the Ohio Department of Natural Resources. This was through the Nature Works Project funding. The amount was for \$17,455.00 with a match of \$10,000.00 from the village. This project is for the renovation of our open pavilions at our park. Construction will begin as soon as weather allows.

COMMITTEE MEETINGS 2017

Utility 5, Development 2, Finance 1, Street 1, Public Hearing 2, Special Council 2.

"aggressively searching out all grants that are available."

FINANCES



In 2017 we have seen loss of businesses throughout the town which has impacted our income tax revenue for the current and future years. Despite several financial challenges we have managed to balance all budgets to project us into the 2018 year. All Departments were very conscious of their spending and we are prepared to do all we can to have another productive year. This year we worked extremely hard to be creative and very attentive to all details with our finances. With several modifications we again managed to accomplish much with what we had. We will continue to strive to stop incurring unnecessary debt and better our over all financial condition.

See more on pages 5-6

Total logged phone call messages for manager needing response in 2017. This does not include calls that I answered or calls on voice mail.



TOTAL DOCUMENTED MESSAGES (for returned call and action)– 440

Would estimate double that in answered calls and voice mail.

*** Approximately 200 pages of regular reports on duties performed by both Water/W.W. and Street Departments. (if you would like to see them they are on file.)**

*** We logged and finished 122 work orders in 2017.**

*** We have continued to be aggressive in this area and work on cleaning up the Village of blithe.**

*** As the Floodplain administrator we addressed 2 floodplain issues this year.**

*** Also I had the opportunity to attend several board meetings for the land bank and CCIC. I serve on these boards as a representative for the Village of East Palestine.**

*** I serve as board member on the Columbiana County Land Bank .**

FINANCE DEPARTMENT 2017

Achieving a balanced budget

*The Village of East Palestine adopted the (FY) 2017 budget at the end of 2016. The 2017 total budget **after supplemental appropriations** was for **\$6,279,719.47** and actual year end expenditures were **\$5,909,368.81** which is up from last year by **\$978,919.75***

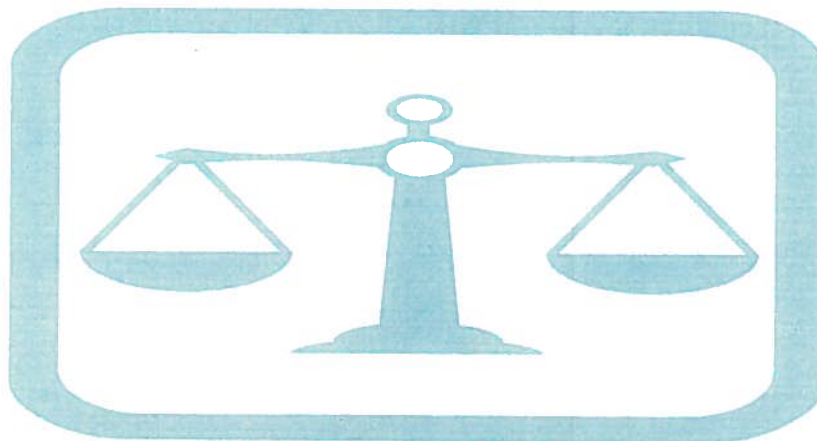
*The 2017 expected revenues were **\$5,942,976.51** and the actual year end revenue was **\$5,898,164.43** which is up from last year by **\$782,612.96***

On the following page is a bar graph of 2011-2017 revenue and expenditure comparative analysis.

** Understanding the Villages Budget*

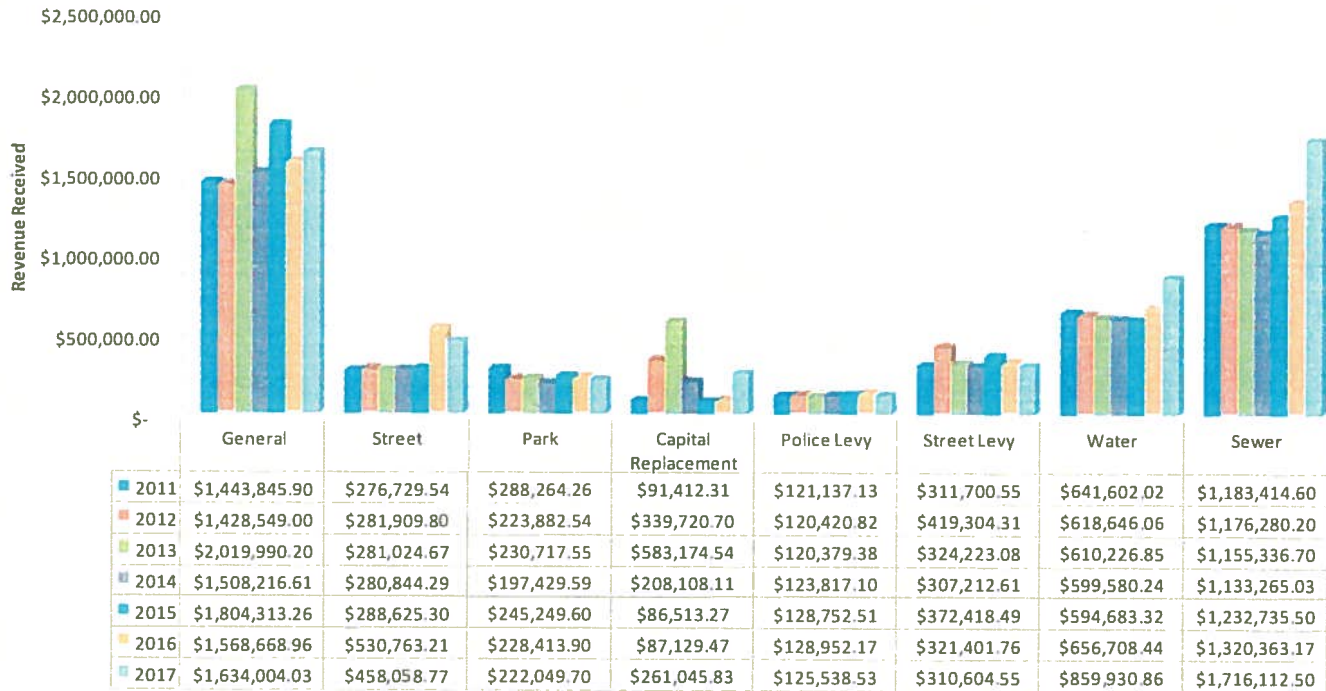
The **General fund** supports most of the Villages services provided to residents (e.g. Police, Fire, Administration etc.). **Park fund** is from park levy, pool receipts and is supplemented if needed from general fund. **Street fund** is from gas tax and license plate money and street levy monies go for road maintenance and repair.

Water/Waste Water fund is from water and sewer bills (this is an **Enterprise Fund**, which are funds that are used to account for operations financed and operated in a manor similar to private business enterprise where the intent is that the cost of providing the services to the customers is financed through user charges.) These funds cannot be transferred to any other fund.

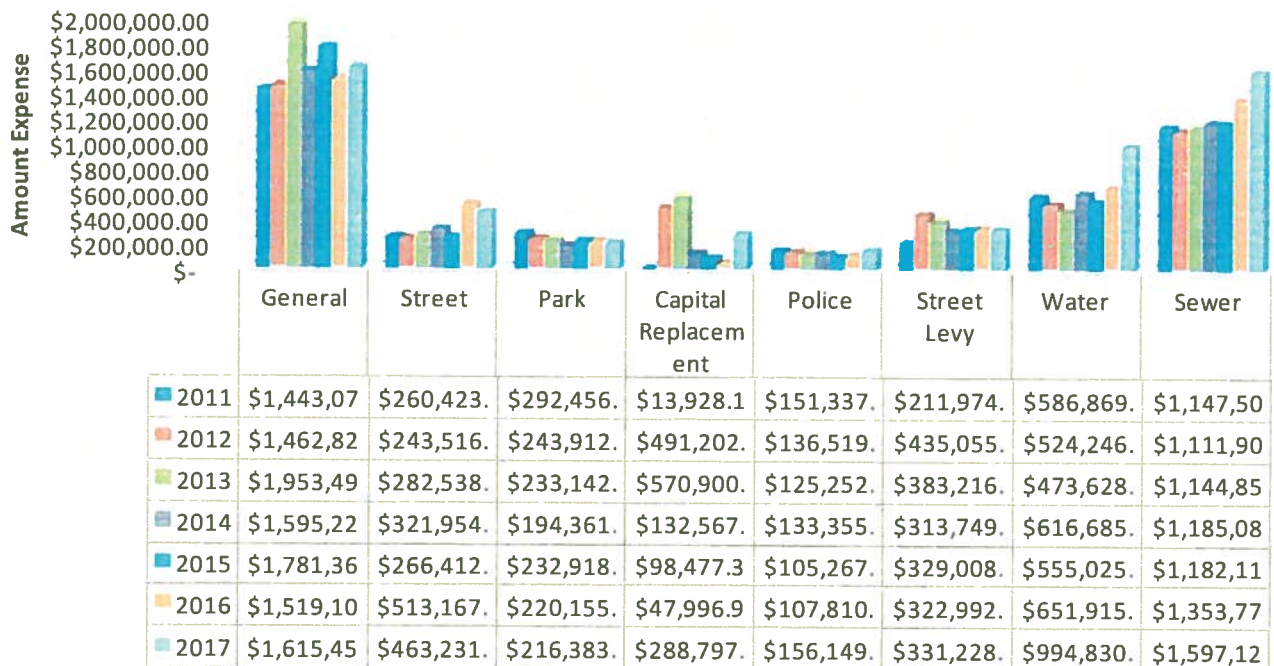


FINANCE DEPARTMENT 2017

Revenue 2011-2017



Expense 2011-2017



LAW DIRECTORS 2017

2017 LAW DIRECTOR REPORT

To Members of Council:

As Law Director, I continue to meet with the Village Manager on a weekly basis to discuss matters of concern for the Village.

The following matters are well underway:

1. Water Treatment Upgrade
2. OEPA mandated upgrade to the Wastewater Treatment Plant
3. Condemnation and demo of several blighted properties

One area of major concern exists:

The Village offered employees healthcare coverage through a self-funded consortium of Ohio Public Entities, OPEC-HC. As you may recall, in late June 2017, we were advised that Jefferson Health Plans (who rented Medical Mutual Lists) was terminated as the Third Party Administrator (TPA) of the health care plan. A new TPA, Benovation was appointed to serve effective July 1, 2017. As expected the change caused massive disruption to orderly processing of claims.

Apparently, all the public entity of Board Members resigned, leaving Frank Harmon, of Ohio Insurance Services as the sole Board member. He and his company have been sued by several consortium members of malfeasance, including negligence and fraud.

At the recent request Frank Harmon, a Franklin County Common Pleas Court has appointed a Receiver for OPEC-HC. As appears to have been the case most of the time, Frank Harmon is looking out for himself and his company, to the detriment of OPEC-HC members, including the Village of East Palestine.

We have joined in an attempt to have the Court terminate the Receivership, and appoint a temporary Board of Directors to manage the affairs of OPEC-HC. Attorney Mark Stemm, from the firm Porter Wright, Columbus, Ohio is taking the lead. More to come as available.

David P. Powers



EVENTS 2017

Car Cruise
DOG Days
Turkey Trot
July 4th Fireworks
Street Fair
Spring Clean Up
Food Truck Event
Christmas at Community Center
Breakfast with Easter Bunny
Breakfast with Santa
Creepy Hollow Haunted Trail
Christmas Parade
Memorial Day Parade
Trick or Treat/ Halloween Parade
Freedom Run
Apple Butter Days

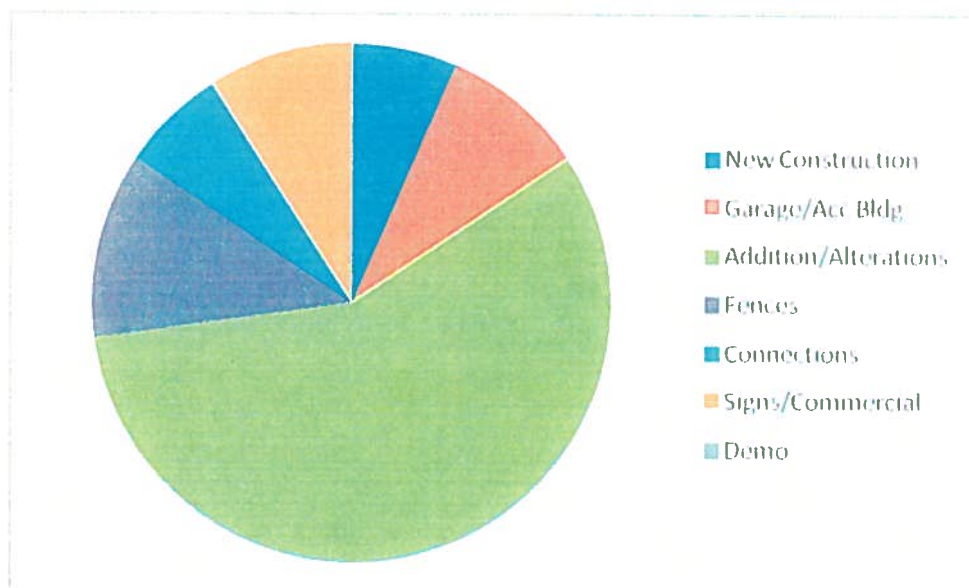
EP Band Parents
DOG Days Committee
Chamber of Commerce
EPFD
EP Chamber of Commerce
The Village & CSI Environmental
EP Park Board
EP Park Board
Rotary
Rotary
Nate Foster
Moose Lodge
American Legion
Kiwanis & Moose Lodge
EP Masonic Temple
EP Historical Society

NEW BUSINESSES 2017

Mckim Honeyvine
Clip & Cut
Studio 25
Tri County Mattress



2017 VILLAGE PERMITS, BUILDING/ ZONING/DEMOLITIONS



PERMITS ISSUED IN 2017

NEW CONSTRUCTION	5
GARAGE/ACCESSORY BUILDINGS	7
ADDITIONS/ALTERATIONS/REPAIRS	44
FENCES	9
SIGNS/COMMERCIAL	7
CONNECTIONS/TAP-INS	6
DEMOLITIONS	0
TOTAL PERMITS	77

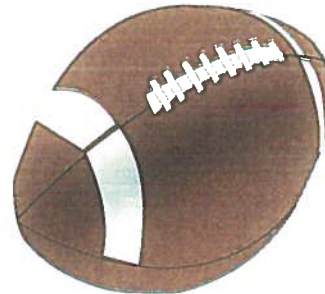
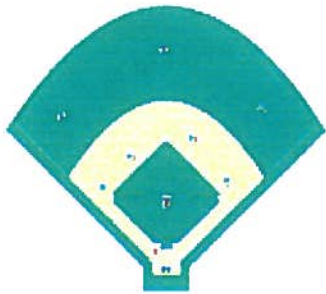


ESTIMATED CONSTRUCTION COSTS FOR 2017	\$1,512,098.30
BUILDING PERMIT FEES	\$6,015.19
CONNECTION/TAP IN/METER&HORNS	\$9,650.00
VARIANCE/COND USE REQUESTS	\$ 200.00
TOTAL RECEIPTS	\$15,865.19

E.P. PARK 2017

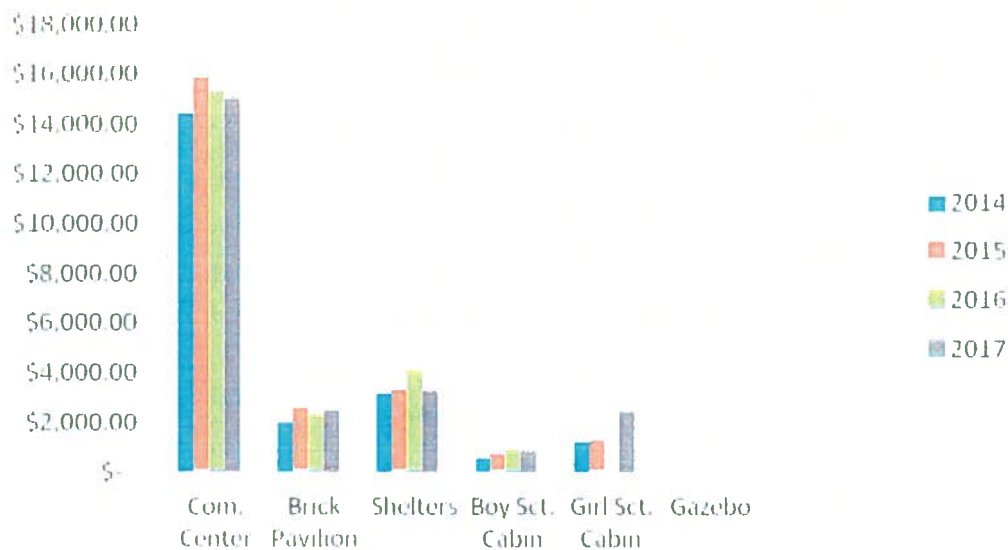
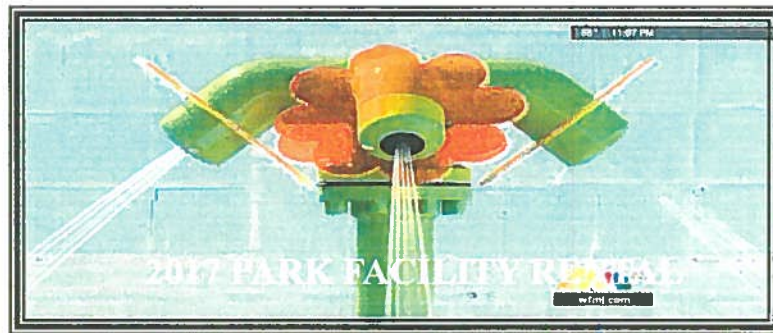
East Palestine Park 2017

The Park maintenance employees are responsible for the overall maintenance of the park. Some of the duties included are pressure washing, painting and maintenance of the park pool. We also are responsible for all the chemicals balanced in compliance with the Health Dept. They take care of the entire mowing, weed eating and trimming of trees every day. They pick up trash, empty trash cans around the pool area and various places in the park. We also clean all of the buildings in the park keeping them ready for rental. Every day we clean the bathrooms in the park and in the pool area. They coordinate with all organizations and make sure that the baseball fields are mowed and weeded before games. Twice a week we must backwash the pool, which includes draining the water out of the pit in the pool house and cleaning the filters. We also maintain the splash pad putting the water features up in the spring and taking them down in the fall. Then we winterize the splash pad for the winter months. They also make sure any decorations or flags are up for any special events. Also in 2017 we were able to pave the back of the Park which was very much needed and a nice addition to go along with the Dog Park. We were also able to pave the front parking area to the Park Pool along with the purchase of a new X-Mark 60 inch mower. We were extremely lucky to get the entire Rainbow Dreamland stained this summer by the volunteers of DOG Days.





2017 EAST PALESTINE PARK

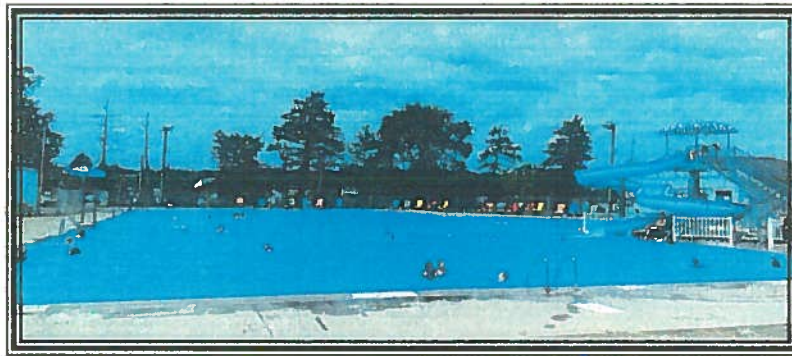
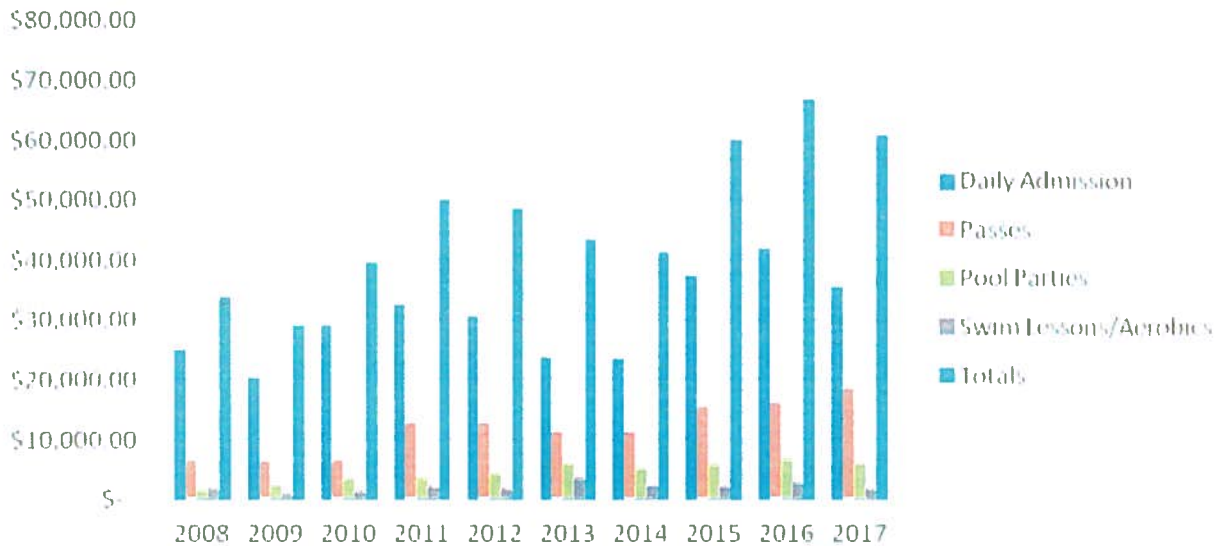


	2014	2015	2016	2017
Com. Center	\$14,407.00	\$15,767.00	\$15,243.00	\$14,965.00
Brick Pavilion	\$ 2,005.00	\$2,515.00	\$ 2,225.00	\$ 2,470.00
Shelters	\$ 3,190.00	\$ 3,230.00	\$ 4,025.00	\$ 3,222.00
Boy Sct. Cabin	\$ 550.00	\$ 650.00	\$ 800.00	\$ 800.00
Girl Sct. Cabin	\$ 2,400.00	\$ 1,200.00	\$ 0	\$ 2,400.00
Gazebo	\$ 0	\$ 0	\$ 0	\$ 0
TOTALS	\$21,352.00	\$23,362.00	\$22,296.00	\$23,857.00

NOTE EPYSA PAYS \$1200.00 A YEAR RENT FOR GIRL SCOUT CABIN, THEIR RENT FOR 2016 WAS PAID AFTER THE BOOKS WERE CLOSED OUT FOR THE YEAR. IT WILL SHOW UP IN 2017.

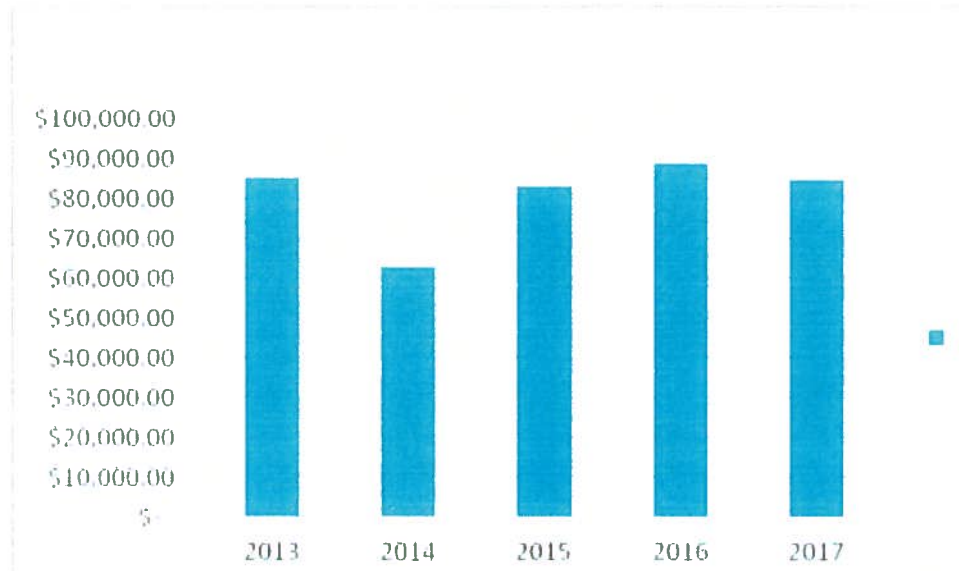
2017 PARK POOL INCOME

2017 PARK POOL INCOME



	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<i>Daily adm.</i>	\$24,821.	\$20,284.	\$29,015.	\$32,443.	\$30,445.	\$23,553.	\$23,385.	\$37,391.	\$41,902.	\$35,461.
<i>Passes</i>	\$6,140.	\$5,860.	\$5,970.	\$12,325.	\$12,355.	\$10,740.	\$10,780.	\$15,130.	\$15,655.	\$18,045.
<i>Parties</i>	\$1,247.	\$2,275.	\$3,295.	\$3,645.	\$4,210.	\$5,810.	\$4,975.	\$5,525.	\$6,565.	\$5,815.
<i>Leso/areo</i>	\$1,435.	\$590.	\$1,180.	\$1,180.	\$1,584.	\$3,147.	\$2,164.	\$1,865.	\$2,596.	\$1,508.
<i>Totals</i>	\$33,643.	\$28,909.	\$39,460.	\$50,308.	\$48,594.	\$43,250.	\$41,304.	\$59,911.	\$66,718.	\$60,829.

2017 TOTAL PARK INCOME



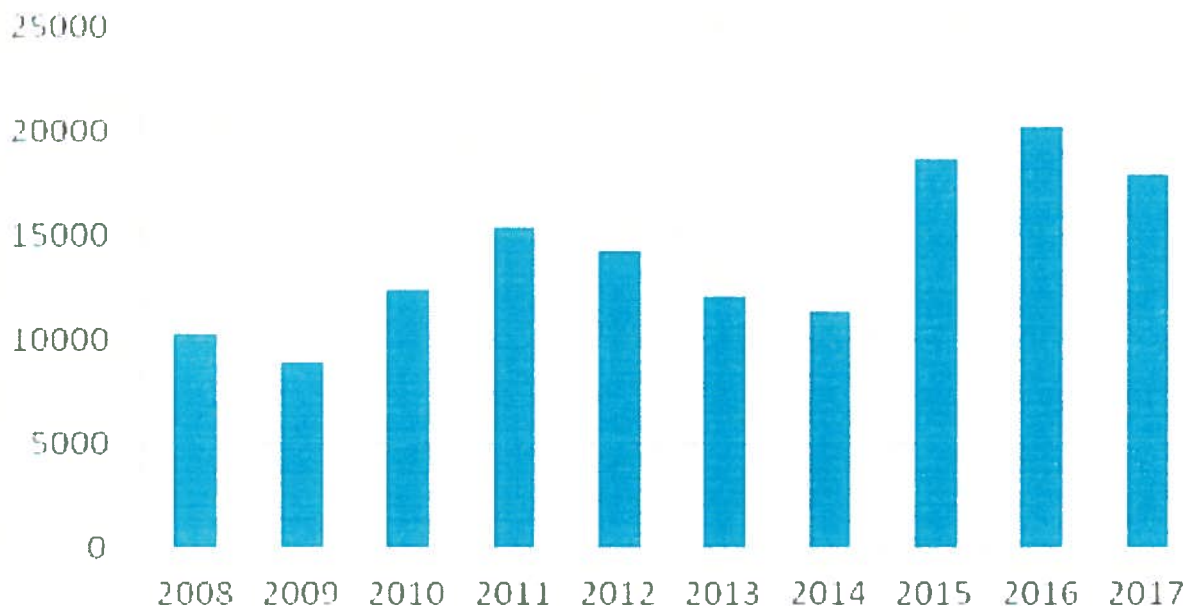
	2013	2014	2015	2016	2017
TOTAL INCOME	85,500.12	62656.90	83,273.20	89,011.00	84,686.00

****NOTE- DECLINE IN TOTAL INCOME FOR 2014 IS PARTIALLY DUE TO THE CONCESSION STAND BEING RUN BY SAVVY J'S SNACK SHACK. IT WAS ALSO LEASED OUT FOR ALL OF 2015 & 2016**

****NOTE: Savvy J's Snack Shack paid \$150.00 in utilities & percentage of profit paid was \$239.52. This amount is NOT included in the above figures for total park income.**



2017 EAST PALESTINE POOL SWIMMERS



NUMBER OF SWIMMERS

SWIMMERS	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
	10283	8903	12403	15374	14287	11767	11359	18570	20171	17868

2017 EAST PALESTINE CEMETERY

GLENVIEW CEMETERY, SOUTH MARKET STREET

Glenview Cemetery questions and arrangements are handled in the Finance Office at the Municipal Building, at 85 North Market Street. Hours are 8-12 and 1-4 Monday through Friday, except holidays. The telephone number is 330-426-4367, Extension 19. Glenview rules and prices are listed below.

1. Visitation hours: dawn to dusk
2. Burials: Monday through Friday, until 3 PM; Saturday until 12 Noon; Any other hours must be approved in advance by the Village.
3. Foundations: Installed by monument company or other entity following specifications of the Village. Inspection approval by the Village.
4. No interments allowed by lot owner for remuneration. No transfer of assignment of use of lot or interest therein permitted except transfer to the Village in the form of a Deed of Reconveyance.
5. No disinterment permitted without approval of the Village and upon written order of the lot owner. Disinterment may be made by the Village only.
6. Lot enclosures of any kind are prohibited.
7. Cornerstones must be set flush with sod.
8. Only flat markers are permitted in the flat marker section of the cemetery.
9. New sections established by the Village will give the lot owners the option of upright headstones, not to exceed 70% of the lot or grave. All monuments and parts of vaults above ground shall be of granite, rock or chiseled finish. No metallic monuments or grave markers will be permitted. No trees within the lot or bordered shall be cut down or destroyed without the consent of the Village. Footstones will be permitted flush to ground mount only.
10. The Village has the right to enter lot and remove trees or shrubs on lot where roots and branches have become detrimental to adjacent lot or avenue, unsightly, or inconvenient to passengers.
11. The Village has the right to remove any monument, effigy or enclosure determined to be offensive or improper, or injurious to the appearance of surrounding lots or grounds.
12. No "For Sale" signs permitted on lots.
13. A written order from the lot owner is required for interment.
14. One interment per grave or crypt. Only exceptions are a mother and infant child or twins under ten (10) years of age buried at the same time. Two or more interments of cremated remains will be allowed together but no more than three interments per lot.
15. Scattering of cremated remains over cemetery or specific lot is not permitted.
16. Entrance to every lot must remain unobstructed.
17. Entrance sills, enclosures, beds of stones or pebbles, concrete, metal or plastic hedges, shrubs, posts, bars, chains or rails are not permitted on graves or plots. Grave mounds are prohibited.
18. Spring and summer decorations are permitted on graves from April 1 through October 15. Fall and winter decorations are permitted on graves from November 1 through March 15.

COST OF GRAVES: RESIDENTS WHO LIVE WITHIN THE EAST PALESTINE VILLAGE LIMITS, ONE GRAVE SPACE: \$500.00

COST OF GRAVES: NON-RESIDENTS, ONE GRAVE SPACE: \$600.00

INTERMENT FEES: Grave, Monday-Friday: \$600.00 Grave, Saturday: \$650.00 Grave, Sunday and Holidays: \$700.00 Cremation, Monday-Friday: \$300.00 Cremation, Saturday: \$350.00, Cremation Sunday and Holidays: \$400.00.

DISINTERMENT FEE: Double the interment charge

2017 EAST PALESTINE CEMETERY

PIONEER BOATMAN MEMORIAL CEMETERY, LINCOLN AND WALNUT STREETS

Pioneer Boatman Memorial Cemetery was begun in the late 1700's and was dedicated in 1976 to Barnerd Boatman, a Revolutionary War soldier, who served with General George Washington. It was formerly known as "The Old Cemetery", "Quaker Cemetery", "Old East Palestine Cemetery" and "The Presbyterian Cemetery". It had been abandoned for many years when Barnerd Boatman's grave was found. It was once the graveyard of "The Calvinistic Meeting House", the first church in East Palestine. There are about 194 known burials in the cemetery that are listed on one side of a permanent memorial marker. On the other side are names of 21 veterans of 4 wars: the Revolutionary War, the War of 1812, the Mexican War and the Civil War. Burial records have not been found. The permanent marker was erected in 1990 by the American Legion, Post 31, of East Palestine. Restoration began in 1989 by Margaret Meek Travis and Kathryn Bauknecht. In 1994 the Boatman Cemetery Memorial Association was formed. Restoration continues as donations are received. The cemetery is listed on the Ohio Historic Inventory of Cemeteries.



We took over the maintenance of our own cemeteries in 2013. This was a great move on the Villages part. We were able to spend the same amount of money that we were just to have it mowed every two weeks and hire our own workers and take care of much more than just mowing. Over the past several years the cemetery looks so much better. We receive compliments on a regular basis. It used to be complaints on a regular basis.

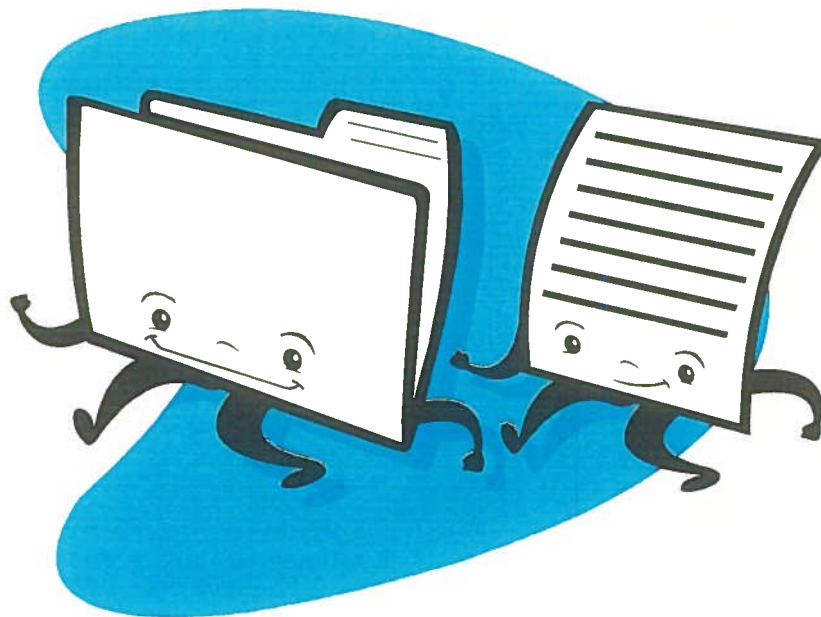
LEGISLATION PASSED IN 2017

2017 LEGISLATION

Ord.1-2017	Amend Section 244.02 of Ordinances –Additional fees for MVA Services
Res.1-2017	Contract Medicount for billing for MVA services
Ord.2-2017	Contract with NECO for water meter replacement
Res.2-2017	Demo contract for 317 E. Main St.
Ord.3-2017	Financing for water meter replacement-Tax Exempt Leasing Corp
Res.3-2017	Internet Auctions
Ord.4-2017	2017 Paving
Res.4-2017	ODOT Road Salt
Ord.5-2017	Wage Increase(fire/emt, pt dispatch/patrolman, & minimum wage incr.)
Res.5-2017	Authorization for application Nature Works Grant (pavilions)
Ord.6-2017	Contract with Kovatch for Fire Tanker Truck
Res.6-2017	Park Levy Renewal one mill
Ord.7-2017	Contract Middletown Ford for Street Dump Body
Res.7-2017	Park Levy Renewal two mill
Ord.8-2017	Contract Middletown Ford for Street F-350 Truck
Res.8-2017	Exclude Salem /Alternate Method of Apportionment
Ord.9-2017	Contract with MS Consultants for Water Improvement Project
Res.9-2017	Alternate Method of Apportionment
Ord.10-2017	Contract MS Consultants for WW Collection Improvement Project
Res.10-2017	Vehicle Acquisition note for Tanker Truck \$176,000.00
Ord. 11-2017	Amend Section 1240.06 to include definition of “Livestock”
Res.11-2017	In favor of issuing zoning permit for PURE OHIO LLC (Medical Marijuana)
Ord.12-2017	Water Service Charge
Res.12-2017	One mill Park Levy
Ord.13-2017	Increasing the base sewer rate
Res.13-2017	Two Mill Park Levy
Ord.14-2017	Wage increase for Mgr, Finance Director and Clerk
Res.14-2017	Accepting Amounts and rates
Ord.15-2017	Declaring property unneeded (89 & 96 Truck, 97 & 07 Street Sweeper)
Res.15-2017	Special Assessments
Ord.16-2017	TCF Financing for Tymco Street Sweeper
Res.16-2017	WW Pump house expansion project OWDA
Ord.17-2017	Contract with Best Equipment for New Tymco Street Sweeper
Res.17-2017	Renaming Little League Field Tony Ferris Field
Ord.18-2017	2018 Budget
Res.18-2017	Agreement for WW System Improvement with OWDA
Ord.19-2017	Codification
Res.19-2017	DTF Money from Commissioners
Ord.20-2017	Pool Pass Prices after July 1 each year
Res.20-2017	WPCLF Agreement for WW System Improvement Project
Ord. 21-2017	Change order for water meter project
Res.21-2017	Part time employee insurance

Ord.22-2017	Supplemental Appropriations
Res.22-2017	LEADS
Ord.23-2017	Declaring property unneeded PD – Crown Vic & Charger
Res.23-2017	
Ord.24-2017	Setting salary for Police Chief Jim Brown
Res.24-2017	
Ord.25-2017	Approving Plan for Solid Waste District
Res.25-2017	
Ord.26-2017	Vasco Asphalt for Tennis Court
Res.26-2017	
Ord.27-2017	2018 Budget
Res.27-2017	
Ord. 28-2017	Personnel Designations Police Department
Res.28-2017	
Ord.29-2017	Contract with Law Director David Powers 2018
Res.29-2017	
Ord.30-2017	Amending Income Tax Ordinance
Res.30-2017	
Ord.31-2017	Teamsters Wages
Res.31-2017	
Ord.32-2017	FOP Wages
Res.32-2017	
Ord.33-2017	Employee Handbook Wages
Res.33-2017	
Ord.34-2017	Supplemental Appropriations
Res.34-2017	

Updated 12/20/17



STREET DEPARTMENT 2017



We are very pleased that our street levy has been passed for another 4 years. This has been crucial in the extensive replacement, repairs and maintenance to our road infrastructure in East Palestine. We have been very aggressive in strategizing and implementing this program. We will continue to address our roads and alleys in the future and are proud of what we have and will accomplish.

Manager Peter J. Monteleone I



2017 Annual report for The Street Department

Year End Report 2017

Street Department

The Street Department maintains 27 centerline miles and an equal amount of alleys. This department handles all mowing and maintenance of all village property. The Street Department handled forestry duties, taking down dead or damaged trees and overgrowth along some Village streets and in the Park. They also applied cold patch to potholes in the winter months and hot patch and Dura Patch in the summer. They also apply hot tar to cracks on the roads that are starting to show wear and tear. The Street department also maintains 91020 feet of storm drains and 750 catch basins. they also take care of the painting of crosswalks, curbs, and parking spaces. They place barricades for special events, erect flags, banners and holiday decorations downtown. They take care of the maintenance on licensed and unlicensed vehicles and equipment.

The Village purchased a new one ton dump truck with plow and salt spreader, and a street sweeper. In the winter months of the year there was a lot of plowing and salting in 2017. We also spent our down time in the shop cleaning and taking care of maintenance on licensed and unlicensed vehicles. We also pull all the mowers in the park over for oil changes, new blades and any other problems we may find in an inspection .

: Catch Basins

This year we replaced the catch basin on Anna St. and Market near the tattoo shop. We had to fix a catch basin on Taggart for the paving going on by the state.

East North ave. Martian and Clark. On a weekly basis we go out to clean off the tops of storm drains of debris.

:Dura Patching

We had a good year with our Dura Patcher this year getting a lot done.

:Street Sweeping

This year we bought a much needed new street sweeper and was put to good use.

On a weekly basis we sweep the streets in spring till fall we sweep the streets one day and one night.

:Grass

Once a week the Street Department takes care of mowing and weed eating at:

Taggart St. by Tube Tech

Rebecca St. By Family Dollar

The Grass in the parking lot by recycle bins

The Triangle lot on Rt.14 by the welcome to East Palestine sign

West Main in front of the Street garage

West Main at Elders Park and on the other side of creek

The west side of the West St. bridge

We brush hog the empty lots at Leslie Run Estates

We also mow any vacant lots in town.

On a week to by weekly basis we highway mow area all over town:

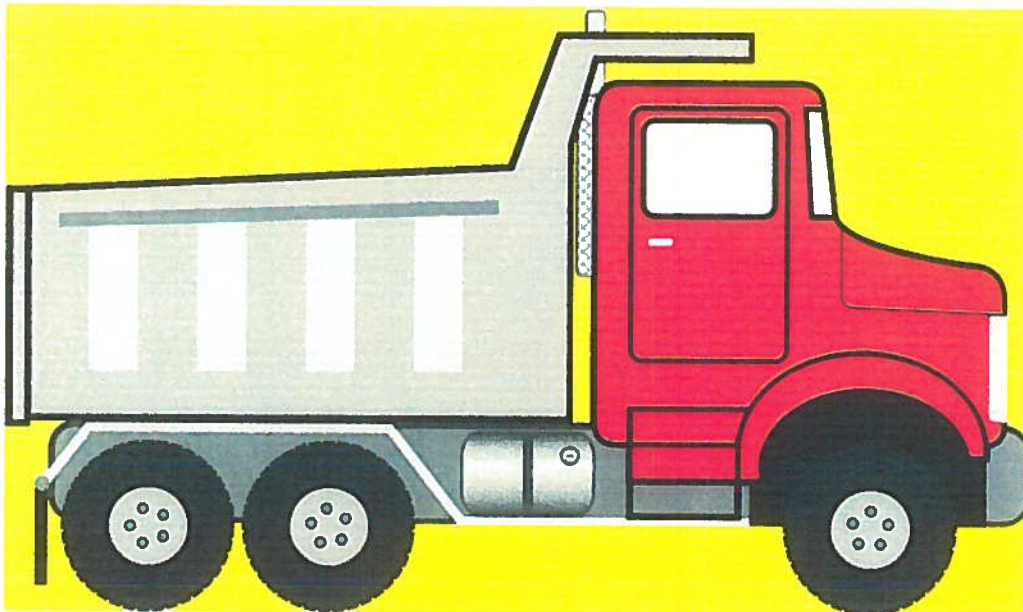
City Lake
Eaton Dr.
Brookdale Ave.
Main St.
South Market
South Pleasant
Connors Dr.
Bacon Ave.
Moore Lane
Kemple Dr.
Paving

We had a very good year in Paving in 2017 , we were able to do West and East Grant, North Walnut, Adams. part of Sumner, part of Liberty, West Ave. ,Rebecca St., Kossuth Alley, Ashley Lane and the parking lot in front of the Park Pool. In addition to our paving the State also came in and paved North Market St. and Taggart St. We were also able to pave the back side of the park this year which was a nice addition for the new Dog Park.

: Summer Youth

We didn't have the summer youth this year for the program no longer exists . We will miss the county workers they were a big help in the summer.

Steve Baird, East Palestine Street Superintendent
330 501 2040



E.P. POLICE DEPARTMENT 2017

EAST PALESTINE

POLICE DEPARTMENT

James C. Brown III
Chief of Police

2017 Annual Police Report

The East Palestine Police Department is committed to protecting the lives, property, and the rights of all people who live in or visit the Village of East Palestine. In 2017 we continued our efforts to enforce the law impartially and provide quality police service in hopes of reducing crime and improving the quality of life for the residents.

In this section, East Palestine reported crime data is presented. Emphasis is placed on 2017 crime totals, but totals from the previous year are provided for comparison.

	2016	2017	% Change
Assault	16	12	-25
Burglary / B&E	30	23	-23
Carrying Concealed Weapons	2	1	-50
Criminal Damaging	41	40	-2
Domestic Violence	53	45	-15
Drug Offenses*	62	50	-19
Juvenile Offenses	14	18	+28
Murder	0	0	NA
Robbery	2	1	-50
Sex Offenses	7	12	+71
Theft	58	29	-50
Traffic Citations	386	357	-7
Traffic Crashes	72	67	-7

**Excludes Drug Task Force cases which are referenced later in this report.*

The police department answered **4,119** calls for service.

As noted in chart 1, there are decreases in most areas, however the calls for service also decreased by **7%**.

Dispatch handled a total of **21,473** calls.

2017 Parking Ticket and Crash Report Receipts totaled **\$3,020.00** (+18%), Court Fine Receipts totaled **\$5,430.00** (-38%) and Law Enforcement Receipts totaled **\$796.87** (-4%).

In this section, East Palestine Detective / Investigative data is presented for 2017. The following cases were closed due to the combined efforts of Det. Dan Haueter and the assisting patrol officers.

Offense	Total
Auto Theft / Unauthorized Use	4
Burglary	4
Breaking and Entering	3
Robbery	2
Aggravated Robbery	2
Theft / Receiving Stolen Property	10
Sex Crimes	5
Child Abuse	1
Search Warrants**	7

In this section, East Palestine K-9 unit statistics are presented for 2017. Lt. Johnson and K-9 Toney continued their efforts in our commitment to combating the illegal drug problem in East Palestine and the surrounding area.

Activity	Total
Traffic Stop Sniffs	18
Tracks	1
Article Searches	1
Public Demonstrations	2
School Related Usages	2
Residential Search Warrants	2
Vehicle Sniff (other department)	5
Consent Search (residence)	1
Call out (other department)	4
Correctional Facility Search	1
Training Hours	65

There were 37 total K-9 deployments in 2017.

As noted in chart 1, local drug related charges and/or arrests decreased by 19%. This is a direct reflection of the enforcement efforts made by all East Palestine Police Officers, K-9 Toney, K-9 handler Lt. Johnson and our participation with the Columbiana County Drug Task Force.

Lt. Johnson and K-9 Toney received their annual Ohio Peace Officer Training Academy (OPOTA) certification in Narcotics, Tracking and Article Searches. This is a State certification.

Lt. Johnson and K-9 Toney are awaiting annual recertification through North American Police Working Dog Association (NAPWDA) for Narcotics, Tracking and Article Search. This is a nationally recognized accreditation.

In this section, East Palestine / Columbiana County Drug Task Force statistics are presented for 2017. Our participation in the Drug Task Force continues to produce positive results holding accountable those who violate drug laws.

Activity	Total
Indictments*	103
Pending indictments	15
Search Warrants**	9

**102 persons indicted as a result of "Operation Big Oak".*

*** As indicated in chart 2 and chart 4 the combined efforts of the East Palestine Police Department, The Columbiana County Drug Task Force and the Columbiana County Prosecutor's Office led to a total of 16 Search Warrants being executed in East Palestine and the surrounding area.*

In this section, East Palestine Community Policing information is presented (in summary) for 2017.

Sgt. Moore's D.A.R.E. class consisted of 90 students. The lesson plan was new this year with a focus on Opiates and High School Role Models.
Lt. Johnson, Sgt. Moore and Dispatchers attended Tele-communicator and EMD classes.
Head Start students were given a tour of the Police Station.
Lt. Johnson and K-9 Toney completed their annual recertification.
Memorial Day Parade.
Security and traffic control for the Freedom Run and Fourth of July festivities.
Sgt. Moore completed alcohol sales compliance checks for ADAPT.
Chief Brown conducted ALICE training at the Elementary, Middle and High School.
Security for the car cruise - worked the ADAPT booth.
Participation in the Drive Sober or Get Pulled Over campaign.
Security for the Haunted Trail, Trick or Treat and traffic control for the Halloween Parade.
Chief Brown spoke at the East Palestine High School Red Ribbon week assembly.
Thanksgiving Day traffic control for the Turkey Trot 5 k.
Traffic control for the Christmas Parade and foot patrol in the business district during the Holiday season.
Security for: Street Fair, High School Commencement, 5 football games, 10 Basketball Games, 5 Track Meets and 1 Soccer Playoff Game.

2017 brought several changes to the Department, most notably the retirement of Chief Dickey. Kevin served East Palestine for over twenty years as a Patrol Officer, Sergeant and the last five years of his career as Chief of Police. He brought calm and consistent leadership to the department and was well respected by law enforcement officials throughout the county. The transition was virtually seamless due to the administrative staff and the efforts of entire police department. The creation of the Lieutenants position allowed us to restructure the department bringing rank more in line with job responsibilities. Additionally, several officers volunteered their time and with the assistance of the street department we were able to establish a local firing range. Completion of this project allowed us to hold annual firearm re-qualifications in East Palestine for the first time in over fifteen years.

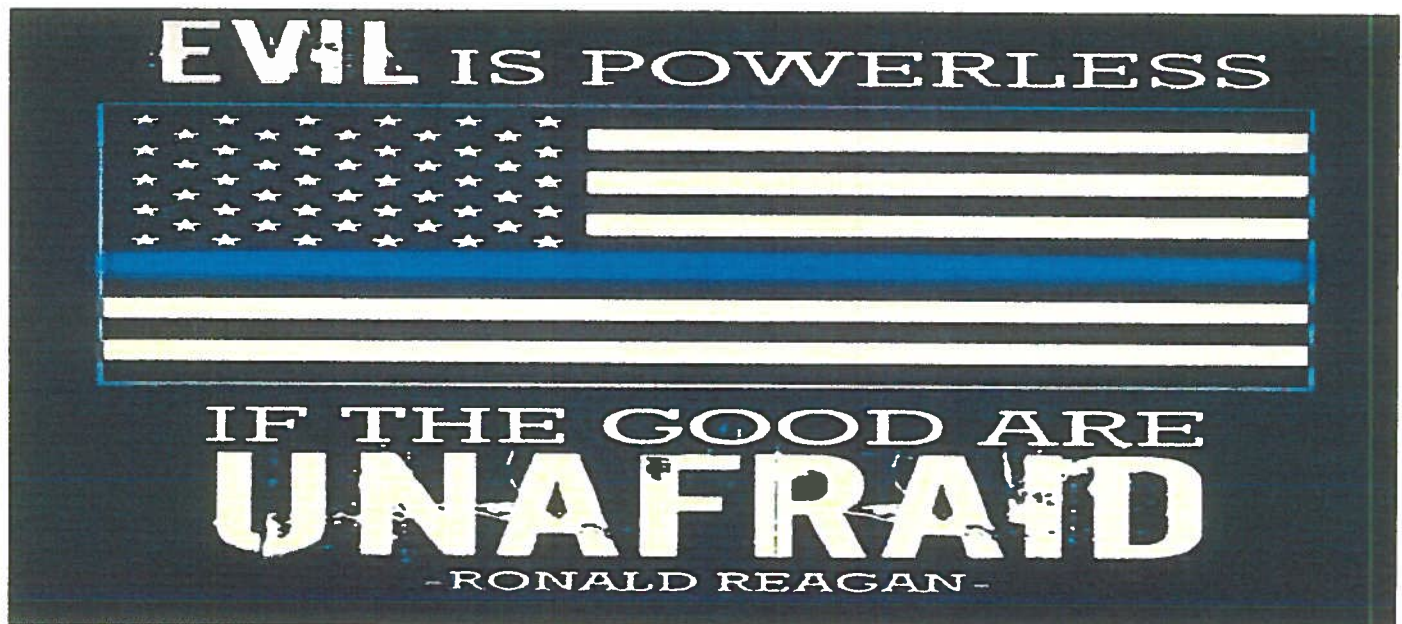
One of the things that did not change in 2017 was the level of support we received from the community. Local residents delivered food, thank you cards and offered encouraging words of support for our police officers. The entire department would like to thank all those who took the time to offer support throughout the year.

The East Palestine Police Department has a long history of dedicated service to our community. I am proud to report that the men and women serving today continue to provide selfless and dedicated service to the Village of East Palestine and the residents we are sworn to protect. I am confident in their abilities and I know through their commitment, hard work and dedication, both the police officers and dispatchers of the East Palestine Police Department will always find a way to get the job done regardless of obstacles, situations or conditions. It is these men and women who make the department what it is today and these men and women who will shape this department for generations to come.

In closing, it is an honor and a privilege to serve as the Chief of Police for the Village of East Palestine and a blessing to do so alongside some of the finest people society has to offer, the men and women of the East Palestine Police Department. As we look forward to 2018 we remain committed to the use of sound police strategies, the continued development of community relationships and attaining the highest degree of ethical behavior and professional conduct.

Respectfully Submitted,

James C. Brown III



WATER/WASTE WATER DEPARTMENT 2017

East Palestine Water/Wastewater Dept.
2017 Summary



For the year 2017 the water plant produced 172.602 million gallons of water. This total is down from the previous year by 8.52 million gallons. Water billed for the year was 104.39 million gallons. Unaccounted for water for the year is at 40 %. However a closer look at the numbers shows improvement as the year progressed. Unaccounted for water was at 58% for the first 3 months of the year. By comparison, that number drops to 30% for the final 3 months of the year, for a reduction of almost half. This improvement can be attributed to a leak survey of the entire system which was performed in April and the subsequent repairs. Also, contributing to the improvement is the installation of new meters throughout the distribution system as well as new billing software installed at the water department billing office. Water leak detection equipment was purchased by the department and will aid in our continual effort to reduce unaccounted for water. Unaccounted for water would include: entire system hydrant flushing twice a year, hydrant flushing after water leaks, backwashing filters at the water plant 3 days per week, overflowing the reservoirs, water leaks, fires and fire training.

The water plant tanks and piping system were scrapped and painted during the winter months. This is a process which is done every 5 years. The water dept. contingency plan was updated to stay in compliance with EPA standards. Daily, monthly and annual testing was performed for EPA compliance.

Water department personnel worked with NECO on the meter replacement project throughout the year. We also worked with engineers on planning for the water plant project which will be done in 2018. We worked with SUEZ to clean our glass lined reservoir at Wheat Hill and also to install a mixer in the tank. Also, Moody Brothers was brought in to redevelop the new Zuch well in the park and now is capable of producing 450 gpm.

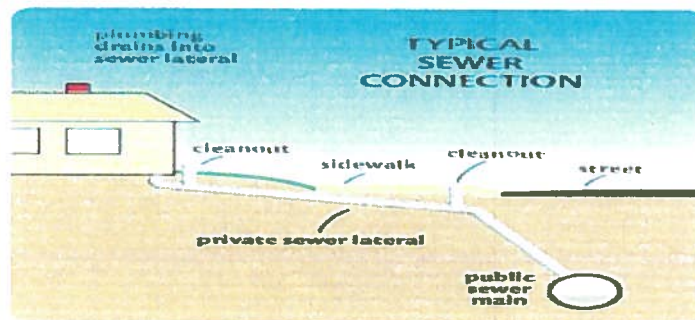
WATER/WASTE WATER DEPARTMENT 2017

On the distribution side of the water department a total of 17 water leaks were repaired and 19 service lines installed or replaced. A total of 6 lead service lines were replaced, as this is an EPA requirement when a lead line is found. OEPA standards for system flushing are at least once per year. We flushed the entire system in June and again in October. A total of 535 hydrants were flushed for the year, and 23 valves were exercised. One valve was replaced and one new valve installed, in anticipation of the water project for 2018. BSI continued to coordinate the testing of commercial backflow devices within the village. A total of 122 devices were tested. We also continue to work on installation of residential backflow devices in homes. A total of 522 are currently in the system

The wastewater treatment plant treated a total of 316.998 million gallons of wastewater. Sludge production for the year was 324.81 tons sent to the landfill. LSSE, the engineers hired in 2015 to study our inflow and infiltration problems were terminated. We began working with MS Consultants again on the I and I project, as LSSE confirmed MS Consultants' original findings, and that was the most economical solution for the village to take. This project is ongoing. All weekly, monthly, quarterly, semi annual and annual testing was performed for EPA compliance with no violations. Also annual DMRQA testing was performed. This is a requirement through the US EPA which is quality assurance testing for analyticals which are run in house.

For both the water and wastewater department, a total of 842 job orders were completed. Shut off notices sent to delinquent customers totaled 1564, disconnection notices hand delivered totaled 942 and 57 services were terminated at the curb-stop.

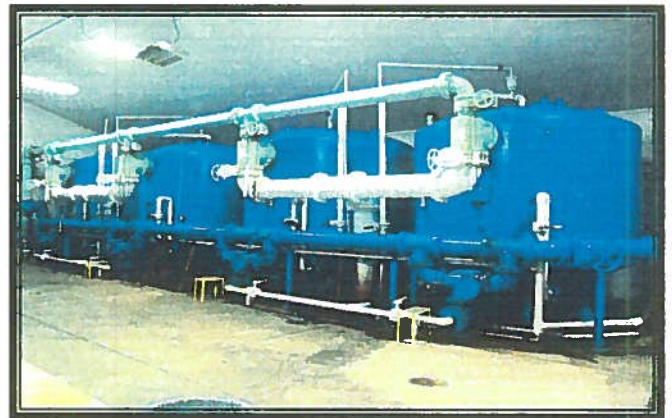
A statistical summary
tached.



of the year is at-

WATER W/W DEPARTMENT 2017

2017	Final Read- ing	High con- sumption	OU PS Tic ket	Chec k Read- ing	Repair/ Replace Equipment	Che ck sew er	Check stopp ed meter	Shut off curb	Tur n on cur b	Re- place / Re- pair shut off	Che ck leak	Mi sc	TO- TAL
Jan	6	12	11	12	0	4	0	7	1	0	3	2	58
Feb	3	6	13	14	1	1	3	2	8	2	2	3	58
Mar	7	6	29	8	7	4	0	7	7	1	2	2	80
Apr	7	8	21	4	1	2	0	7	8	0	0	5	63
May	10	0	16	12	1	1	0	20	7	5	7	7	86
June	8	1	21	22	4	1	0	18	5	0	10	13	103
July	6	21	17	16	3	0	0	3	3	0	1	4	74
Aug	8	11	49	13	4	0	0	4	7	3	2	4	105
Sept	9	0	7	6	4	0	0	6	2	3	0	2	39
Oct	11	1	16	0	1	3	0	6	2	0	5	24	69
Nov	11	4	8	8	4	7	0	1	6	1	3	3	56
Dec	12	0	8	5	2	0	0	10	6	0	1	7	51
TO- TAL	98	70	216	120	32	23	3	91	62	15	36	76	842



TOTAL RESIDENTIAL BACKFLOWS TO DATE 522
09/2017

2017	Waste Water Flow	Water Produc- tion	Water Billed	Residen- tial Back- flows	Shut off Sent	Disconnec- tion Cards	Shut off At curb	Taste/ odor	Discol- ored water	Lo w pre ssu re
Jan	40.796	19.098	8.34	3	128	82	3	0	1	0
Feb	26.351	16.090	7.01	5	140	87	8	0	0	0
Mar	35.591	17.879	6.80	0	124	76	7	0	5	1
Apr	34.733	14.340	8.06	3	124	61	3	0	2	0
May	35.90	14.482	7.58	3	128	76	3	0	1	5
June	24.312	14.485	14.34	3	132	92	6	0	3	5
July	22.751	14.838	9.38	0	138	84	5	2	1	0
Aug	19.694	14.277	10.22	1	124	79	3	0	3	1
Sept	13.279	12.649	8.66	1	130	75	7	1	3	2
Oct	13.764	11.737	8.76	0	136	84	3	0	0	1
Nov	31.297	11.491	7.85	0	125	77	5	0	0	1
Dec	18.53	11.236	7.39	0	135	69	4	0	1	2
TOTAL	316.998	172.602	104.39	19	1564	942	57	3	20	18

FIRE DEPARTMENT 2017

EAST PALESTINE FIRE DEPARTMENT 2017 YEAR END REPORT

In 2017 the East Palestine Fire Department were called for services 1,124 times. This was a decrease in call volume by 6.5% from the year 2016. The tables below give a detailed description of the call statistics for both the Division of Fire and the Division of EMS.

The East Palestine Division of Fire experienced a 12.8% decrease in call volume during 2017.
Please see the chart below for further details.

CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
STRUCTURE FIRE	2	3	2	1	6	2	1	2	1	6	1	7	34
AUTOMOBILE FIRE	0	0	0	1	1	0	0	0	1	0	1	0	4
BRUSH FIRE	0	2	2	0	0	0	0	1	0	1	2	1	9
OVER PRESSURE NO FIRE	0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER TYPE FIRE	0	0	0	0	1	0	0	0	0	0	0	0	1
EXPLOSION NO FIRE	0	0	0	0	0	0	0	0	0	0	0	0	0
RESCUE	0	0	0	0	0	0	0	0	0	0	0	0	0
MVA	8	0	2	1	3	1	0	1	1	5	5	4	31
MVA-ENTRAPMENT	0	1	0	0	0	0	0	0	0	1	0	1	3
ASSIST EMS	12	9	5	8	7	3	3	5	3	8	5	11	79
HAZARDOUS CONDITION	1	0	0	0	1	13	2	3	2	2	0	1	25
SERVICE CALL	7	3	1	2	0	5	4	2	5	4	2	0	35
GOOD INTENT CALL	0	4	1	5	2	3	4	2	5	1	2	3	32
FALSE ALARM	2	2	2	2	4	0	1	1	1	3	2	2	22
SEVERE WEATHER	6	0	5	0	5	3	0	0	0	0	0	0	19
LZ SET UP	0	0	0	0	0	0	0	0	0	1	0	2	3
SPECIAL INCIDENT	0	0	0	0	0	0	0	1	0	0	0	0	1
TOTALS	38	24	20	20	30	30	15	18	19	32	20	32	298
MUTUAL AID	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
MUTUAL AID GIVEN	7	1	3	2	4	2	1	1	4	7	4	7	43
MUTUAL AID RECEIVED	2	3	2	1	2	2	1	1	0	2	1	4	21
TOTALS	9	4	5	3	6	4	2	2	4	9	5	11	64
CALLS BY ZONE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
EAST PALESTINE	17	17	13	14	18	26	11	10	13	17	9	21	186
NEW WATERFORD	0	0	0	0	0	0	0	0	0	0	0	0	0
ROGERS	0	0	0	0	0	0	0	0	0	0	0	0	0
MIDDLETON TWP	3	1	0	2	1	1	0	1	0	3	1	3	16
UNITY TWP	17	6	6	3	10	3	3	6	5	9	10	8	86
PENNSYLVANIA	0	0	0	0	0	0	1	0	0	1	0	0	2
OTHER	1	0	1	1	1	0	0	1	1	2	0	0	8
TOTALS	38	24	20	20	30	30	15	18	19	32	20	32	298

The East Palestine Fire Department Division of Emergency Medical Services experienced a decrease of 4% in call volume during 2017. Please see the chart below for further details.

CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
PATIENT TRANSPORT	52	48	40	41	46	38	45	25	36	33	33	40	477
NON-TRANSPORT	24	12	15	12	21	10	13	16	14	23	14	17	191
CANCELLED EN RT	2	0	0	2	3	3	1	1	0	1	1	2	16
NO PATIENT FOUND	0	0	0	1	0	0	1	0	1	0	0	3	6
FALSE ALARM	1	0	0	0	1	0	0	0	0	0	0	0	2
TRANSPORTED TO LZ	1	0	0	0	0	0	0	0	0	1	0	2	4
FIRE STANDBY	2	3	2	0	2	0	1	2	0	0	0	1	13
EVENT STANDBY	0	0	0	0	0	0	0	6	10	5	0	0	21
TOTALS	82	63	57	56	73	51	61	50	61	63	48	65	730
MUTUAL AID PROVIDED	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
CREW PROVIDED	10	3	4	5	6	1	3	1	2	3	1	6	44
DRIVER PROVIDED	0	0	0	0	0	0	0	0	0	0	0	0	0
EMT PROVIDED	5	6	3	2	1	0	0	1	0	0	1	0	19
AEMT PROVIDED	0	0	0	1	0	1	0	0	3	0	1	0	6
PARAMEDIC PROVIDED	0	0	0	1	1	0	0	1	0	0	0	0	3
TOTALS	15	9	7	9	8	2	3	3	5	3	3	6	73
MUTUAL AID RECEIVED	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
DROPPED CALLS	4	5	3	3	4	11	11	6	11	9	10	19	96
DRIVER RECEIVED	0	1	0	2	0	1	4	0	5	2	4	6	25
EMT RECEIVED	5	4	4	0	3	3	0	1	3	3	2	0	28
AEMT RECEIVED	0	0	0	0	2	1	1	0	1	3	0	0	8
PARAMEDIC RECEIVED	1	3	1	6	5	2	0	2	3	0	1	0	24
TOTALS	10	13	8	11	14	18	16	9	23	17	17	25	181
CALLS BY ZONE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
EAST PALESTINE	58	44	43	39	50	41	46	40	41	50	37	48	537
NEW WATERFORD	3	3	1	0	2	0	0	1	3	0	0	0	13
ROGERS	2	0	0	1	0	0	0	0	0	0	0	0	3
MIDDLETON TWP	6	4	3	2	3	1	0	2	0	0	0	0	21
UNITY TWP	13	10	10	12	17	9	13	6	17	12	9	12	140
PENNSYLVANIA	0	1	0	1	0	0	2	0	0	0	2	5	11
OTHER	0	1	0	1	1	0	0	1	0	1	0	0	5
TOTALS	82	63	57	56	73	51	61	50	61	63	48	65	730

The Fire Chief approached the Village Manager and Safety Services Committee of the Village of East Palestine Council numerous times throughout the year, to discuss the ongoing issues with daylight manpower availability. The Safety Services Committee, Municipal Manager and the Fire Chief will continue to meet and reach a solution to the problem.

The Fire Chief applied for the Federal Emergency Management Agency's Assistance to Firefighter's Grant for fiscal year 2017. If awarded, the grant was going to replace the three Physio Control LifePak 12 Cardiac Monitor and Defibrillators used by the Division of EMS for patient care. The Fire Chief was notified in October, 2017 that the grant was not awarded.

Throughout 2017, the Fire Chief also submitted grant applications to the Ohio Bureau of Worker's Compensation for a Turnout Gear Extractor and Dryer, to Wal-Mart for a Community Impact Project to provide Smoke Detectors and the installation of Detectors to the community,

Home Depot for a Community Impact Project to provide Kitchen Fire Extinguishers and Fire Extinguisher Training to the community, and to the Elks of Salem for Traffic Safety Vests and Incident Scene safety equipment.

In June, 2017 the Division of Fire took delivery of a new Water Tanker. It is a 2017 KME/International, 3,000 gallon Water Tanker with 1,500 gallon per minute pump. This new Tanker replaced the 1997 HME, 2,500 gallon Water Tanker. See pictures below.



In the summer of 2017 the East Palestine Fire Department updated some communication equipment with purchase of 40 new pagers and 40 new portable radios. This purchase is the first step in preparing our communications equipment for the future. Both pagers, and radios are capable of being used in the Analog and Digital settings. In the first quarter of 2018 the Negley Fire Repeater, which is the radio system that the East Palestine Fire Department operates on, will be updated as well.

Also in the summer of 2017, the East Palestine Fire Department partnered with the Columbiana County EMA, American Red Cross and the Columbiana County CERT team and launched Operation Safe Home. Operation Safe Home was a program that provided the installation of one free smoke detector per floor and a Home Fire Safety Inspection to citizens of Columbiana County that chose to participate in the program. The program was success. The East Palestine Fire Department plans to continue this program locally as long as funding and resources are available.

The East Palestine Fire Department was sad to see the retirement of Assistant Chief David Early. Asst. Chief Early served the Community and the Department honorably for 32 years. He will truly be missed.

The East Palestine Fire Department Explorer Post 2024 has a current roster of 9 explorers. These explorers are middle school and high school students, ages 14-17. These explorers are highly motivated students with a desire to serve their community. They attend all in-service training drills and respond to emergencies scenes. Explorers perform non-life threatening firefighting duties. They are also mentored and coached by senior firefighters, giving the opportunity for the East Palestine Fire Department to connect and provide a positive impact on our community's youth, while teaching the explorers the necessary skills to become a firefighter or emergency medical technician.

In closing the East Palestine Fire Department is committed to serving the citizens of East Palestine and area communities with the highest level of life and property protection. We continue to achieve this by providing excellent and compassionate service in an atmosphere that encourages innovation, professional development and diversity.

Sincerely,



Joshua M. Brown
Fire Chief

